

Dear Unit Owner,

Bouchelle Island CSA is pleased to announce our new partnership with, our neighbor, Florida Community Bank (FCB). Effective October 1, 2017, FCB will begin providing “Association Banking Services” to Company Name which include no-cost secure automated condo fee payment processing and electronic record keeping, favorable reserve account interest rates, complimentary banking and other optional services.

Our FCB partnership introduces impressive no-cost professional association financial services compatible with management services that Intracoastal Management will continue to provide. You will now have more choices for convenient payment options:

1. **Online bill pay:** If you are one of the many owners currently using this service, just access your personal bank account online, update the “mailing address” to P.O. BOX 366249, Bonita Springs FL 34136 AND verify your designated “**account**” matches the coupon “**account**” i.e. 8608 plus your building & unit number. To set up a new on-line bill payment directly with your bank, access your personal account online and follow instructions (your bank’s customer service hotline can provide assistance). Include your coupon account and lock box mailing address. **Please make sure your Bill Payment check is payable to Bouchelle Island CSA NOT Florida Community Bank.**
2. **ACH payment** (*no added fee*): Simply fill out the enclosed form, enclose a voided check and mail it to P.O. BOX 366249, Bonita Springs FL 34136. Your condo maintenance payment will be automatically paid from your account monthly or quarterly, depending on your preference. (See ACH form enclosed).
3. *Note: ACH (Automatic Clearing House) is a secure and respected nationwide electronic network used by banks and financial institutions for transactions throughout the US.*
4. **Check:** Mail your check to our new lockbox address with the enclosed coupon. The mailing address is c/o Florida Community Bank; P.O. BOX 366249, Bonita Springs FL 34136.

Sincerely,

Bouchelle CSA & Management

Florida Community Bank, N.A.

Association Banking Services, Association Pay (ACH) Authorization

Sign up to automatically pay your association payment from your checking or savings account at any U.S. bank financial institution.

To enroll-Complete this authorization form and attach a voided check. Mail this form to FCB, NA. Association Banking Services, PO Box 366249, Bonita Springs FL 34136.

Association Pay Terms and Conditions:

- You are enrolling in Association Pay to authorize recurring payments though electronic funds transfer by ACH debit entries.
- When your payment is due, your account is debited automatically on the 3rd of the month. If the 3rd is on a weekend or holiday, your account is debited the next business day.

Association Pay Authorization for ACH debit		
Association Name: Bouchelle Island CSA		Homeowner Account # & Amount
Bank Account Owner Name:		Phone #
Mailing Address:		
City, State, Zip		Email Address:
Please specify what month to begin ACH debit:		
Bank Name:	Bank Routing #:	Account #:
I have read and agree to the terms and conditions provided and I am authorized to initiate transactions on the account information provided. I understand that I am authorizing the above named Association to debit the account provided to collect Association Payments.		
Signature:		Date: